

Guide to The Komai Fellowship

The Komai Fellowship Program was inaugurated under the auspices of late Mr. Kenichiro Komai, the first chairman of the previous Hitachi Scholarship Foundation, to encourage interactions between Southeast Asian countries and Japan in the field of social and cultural science. In this program, The Hitachi Global Foundation ("Foundation") offers fellowships to the scholars and researchers at universities in Southeast Asian countries ("Eligible Universities" listed in the attached) who have keen interest in conducting the research on Japan such as Japanese culture, Japanese economy and Japanese industry under the following conditions:

1. Term of Fellowship

Maximum ninety (90) days

*The fellowship begins on the day of the grantee's arrival in Japan and ends on the day of departure from Japan.

2. Contents of Fellowship

The Foundation will support the following costs and expenses:

2-1 Travel expenses: Economy class round-trip airfare between the nearest airport of the grantee's university and the airport in Japan, the travel expenses between the airport in Japan and the place of grantee's research affiliation, and the travel expenses to visit the office of the Foundation.

2-2 Maintenance allowance: ¥12,000 a day

* This rate is applied to the number of nights the grantee stays in Japan.

3. Application and Selection

3-1 Eligibility and qualification of applicants

- 1) The faculty members who belong to the Eligible Universities invited by the Foundation
- 2) Research proposals have to be related wholly or in substantial part to Japan
- 3) Firm position or profession in the university
- 4) Below 46 years old as of October 1, 2016 (born on or after October 2, 1970)

of the Selection Committee of the Foundation at their universities.

3) Final selection

The Selection Committee of the Foundation will make final selection after the interview.

3-5 Criteria of selection

- 1) Support by the senior management of the applicant's university on his/her research
- 2) Academic performance and achievement by the applicant
- 3) Proposed plan and significance of research

3-6 Schedule of selection

End of October	Deadline to accept application at the Foundation
November - December	Preliminary selection based on the application documents
December - March	Interview of preliminary-selected applicants at their universities
April - May	Final selection

* The result of selection will be informed to the applicant through the President's office of his/her university by the end of May, 2016. The grantee is requested to come to Japan by the date agreed with the host scientist in Japan, and has to finish the research and leave Japan no later than the end of March, 2017.

4. Preparation for Entry to Japan

To the extent applicable, the grantee is suggested to contact Japanese embassy or consulate to confirm the procedure for a valid entry visa, including the documents required to obtain the visa.

5. Visit to the Foundation

The grantee is requested to drop by the office of the Foundation in Tokyo before going to the place of grantee's research affiliation. He/she is also requested to come to the office of the Foundation to report the result of research briefly on the way back to his/her university to the extent possible.

6. Accommodation

The grantee is responsible for finding his/her own accommodation.

As some universities and institutions have their own accommodations, it is

11. Suspension or Termination of the Fellowship

The grantees of the Komai Fellowship Award must stay in Japan during the term of the fellowship and devote themselves full-time to their intended research.

They shall not be employed in Japan with or without remuneration during the period of fellowship unless such employment has been specifically approved by the Foundation. The Foundation may withdraw this fellowship and terminate payments if it judges that the foregoing terms and conditions are not observed in good faith.

12. Effective date of the Guide to Hitachi Scholarship

This Guide to Hitachi Komai Fellowship shall be applicable to the grantees selected for the year 2016.