

Guidelines for Applying for the Japanese Government Student  
Scholarship  
as a Graduate or Research Student 2015

【Qualifications and Conditions for Applying】

1. Who can apply: The applicant must be a first time student to Japan, and must enter the university at the graduate level.
2. Nationality: As of April 1, 2015, the applicant must be a citizen of a country approved by the Japanese Government.
3. Age: As of April 1, 2015, the applicant must not be older than 35. (Must be born on or after April 2, 1980.)
4. Academic qualifications: The applicant must have a Japanese undergraduate degree or the equivalent thereof.
5. Field of study: The applicant must study in the field of his/her major in undergraduate school, or a related field. (However, the applicant may receive educational and research guidance from the university he/she has been accepted to.)
6. Health: The applicant must be in sound physical and mental health.
7. Travel to Japan: The applicant must be able to arrive at the university he/she has been accepted to on a designated day during the week of September 17 – October 15, 2015. If it is not possible to come to Japan during this Period.
8. Other: A scholarship will not be granted to the following people:
  - a) a serviceman in active duty or a military civilian
  - b) an applicant who is unable to arrive at the university within the designated time.
  - c) an applicant who has received a scholarship, it has not past three years counted from the end of supply of the scholarship.
  - d) an applicant who is already receiving a scholarship from his/her own government or another organization.
  - e) overlapped application for scholarships, for example, an applicant is applying for Short-Term Students Exchange Promotion Program 2015 -2016 by applying for Japan Student Services Organization Scholarship while the applicant is nominated by a Japanese embassy simultaneously.

an applicant has already received the Short-Term Students Exchange Promotion Program 2014, and then continues to register at university in 2015.

- f) an applicant is planning to register at Japanese university as an international student in 2015.

#### 【Scholarship and Other Aid】

1. Amount of scholarship: A monthly stipend will be paid as the following.
  - (1) Research Student : ¥143,000
  - (2) Master's Course : ¥144,000
  - (3) Doctor's Course : ¥145,000
2. Tuition and fees: All tuition and fees will be paid by the university.
3. Travel expenses:
  - (1) Ticket to Japan: The student will be issued an economy class air ticket from the international airport nearest the student's residence in his/her country to New Tokyo International (Narita) Airport or to the nearest international airport from the university if it is more economical.
  - (2) Return ticket: The student who has finished his/her tenure will be issued an economy class air ticket from the international airport nearest to the university to the international airport of his/her country nearest his/her place of residence.
4. Duration of scholarship :
  - <Research Student>  
The scholarship will be offered for 18 months. ( from October 2015 to March 2017 ).
  - <Master's Course>  
For 2 years.
  - <Doctor's Course>  
For 3 years.
  - (1) After a prescribed screening, honor students in particular may be allowed to extend the period of scholarship. (Students who are not particularly exceptional will not be allowed an extension.)
  - (2) Admission to another university is not allowed.

### 【Necessary Documents】

1. Application form (for 2015)  
Research plan (separate page)
2. Copy of family register (birth certificate), or proof of citizenship of country
3. Copy of letter of recommendation from the head of the research department (or higher position) of the university the student last attended (should be addressed to the president of the university the student is planning to attend)
4. Photograph: must be taken within the last six months. Size:4.5cmX3.5cm. must show full front view of upper body, no hat. Write the student's name and nationality, as well as the name of the university the student is applying to on the back of the photograph.
5. Copy of certificate of graduation from last university attended
6. Copy of transcript from last university attended(issued by the university.)
7. When a transcript of grades is submitted, it must include the highest level of education completed, and it must clearly show the highest rank the student obtained upon completion of the degree (The transcript must clearly show the student's rank using a ranking system such as GPA, A,B,C class divisions, or what number the student placed in his class.)
8. Outline of graduation thesis
9. Evidence of Language Proficiency – copies of the results of objective tests such as TOEFL, TOEIC, the Examination for Japanese University Admission for International Students(EJU) in the subject of Japanese as a Foreign Language, or the Japanese-Language Proficiency Test.

#### \*Other Points to Remember:

- a. As far as possible, all documents should be written in Japanese or English, and if possible all documents should typed in English using a uniform style on A4 size paper. Attach a Japanese translation of all documents written in a language other than English.
- b. Submitted documents will not be returned.
- c. Attach a brief summary of the graduation thesis to the outline.
- d. Incomplete, and overdue documents will not be accepted.



**【Other Important Information】**

1. Foreign exchange students eligible for the scholarship:
  - a) A student who has received an official recommendation from a university which has concluded an academic agreement with the appointed university in Japan.
  - b) A student who has received an official recommendation from the president or department head (or higher position) of any university that has had previous exchanges with MuroranIT (including exchanges outside of the organized structure of the university).
  - c) A student who has received a recommendation from the president of his university for his contribution to the improvement of education and research, even if that university does not have an exchange agreement with MuroranIT.
2. Students must have a letter of recommendation from their professor advisor at MuroranIT. They must also be sure the details of their research have been sufficiently confirmed with the professor in the field they have chosen to apply for. As far as possible, applicants should have an interview in person as part of the application procedure. If such an interview is not possible, then they should have internet interviews concerning their master's degree thesis with professors in the major they wish to study. (In the event that the applicant does not have a thesis, a topic for the interview will be chosen for him/her.)

**DEADLINE FOR SUBMISSION OF DOCUMENTS:**  
**All documents must be received by Jan 19, 2015.**

## **Guidelines for Recommended Japanese Government Scholarship Foreign Student (Researcher) Applicants**

1. Exchange students who have been recommended to the program must submit a copy of the transcript from the last school attended as proof that they were in the upper rank of their class. (The transcript must clearly show the student's rank using a ranking system such as GPA, A,B,C class divisions, or what number the student placed in his class.)
2. Students must have a letter of recommendation from their proposed supervisor at MuroranIT. They must also be sure that the details of their proposed research have been sufficiently confirmed by the professor in the field they have chosen to apply for. Applicants are expected to attend an interview at MuroranIT as part of the application procedure. If such an interview is not possible, then they are expected to conduct the interview via the Internet with their proposed research supervisor of MuroranIT.
3. Submit all objective test results for language proficiency and expertise, such as TOEFL, TOEIC, Examination for Japanese University Admission for International Students- Japanese Language Test, the Japanese Language Aptitude Test, etc.