



# Student Visa Policy

## Visa for New Students

When a student enters Thailand with a Non-Immigrant Education Visa, or the Non-ED Visa, issued by the Royal Thai Embassy/ Consulate outside Thailand,

you will be granted **90 days duration of stay, and NOT 1 year.** Approximately 60 days after your arrival in Thailand, or 30 days before your student visa expires, you are required to submit your original passport to your program at your own Faculty. The International Relations Officer at your Faculty will first check your passport and expiration date of your visa. Then, he/she will prepare the necessary documents for you and inform the International Relations Division (IRD) to set a group of student to accompany you to the Thai Immigration Office in Chiang Mai to extend your student visa for up to one year.

**Please note** that some students may be given a shorter visa extension than one year depending on each individual student's registration history, passport validity, etc. If at any time after the student visa extension, you no longer meet the above criteria for any reason, IRD will notify the Thai Immigration Office that you no longer meet the requirements for the student visa, which will result in an immediate cancellation of your student visa sponsored by Chiang Mai University.

## Visa Extension

- If you are **NOT** holding a Non-Immigrant Education Visa (Student Visa), immediately contact your program and an International Relations Officer at your Faculty to get your visa converted to ED visa.
- If you are holding the ED visa, please contact your program and an International Relations Officer at your Faculty (**30 days before visa expiration**). Make sure to bring along your original passport and housing contract.
- You are required to **go in person** with our International Relations Division staff member to the Immigration Office in Chiang Mai along with 1 photo and 1,900 Baht for visa extension fee.
- There is a weekly trip from IRD to the Immigration Office in Chiang Mai. A prior appointment (2 Weeks before) is required.

*\*If you fail to extend your visa before its expiration, you will be liable for **500 Baht** overstay fine per day. \**

## Student Visa Fees and Fines

Students are responsible for all fees and fines related to the student visa. The following fees and fines must be paid directly to the Thai Immigration Office.

Type	Fees
Visa extension	1,900 THB
Single re-entry permit	1,000 THB
Multiple re-entry permit	3,800 THB
Visa transfer from an old passport to a new one	500 THB
Certificate of residence to apply for a driving license	500 THB
<b>Fines</b>	
- Overstay fine: <b>500 THB per day, Maximum 20,000 THB</b>	
- 90-days report's late notification fine: <b>2,000-5,000 THB</b>	
- Change of address late notification fine: <b>2,000 THB</b>	

**Note:** **\*\*A multiple re-entry permit is recommended only if you wish to exit and enter Thailand on multiple occasions during the period of your student visa validity. \*\***

## CMU Policy on Student Visa

- All foreigners residing in Thailand must follow the **Immigration Act of Thailand** and fulfill the requirements for permission to stay in Thailand. For more information, please visit the Thai Immigration Bureau's website at: [www.immigration.go.th/index](http://www.immigration.go.th/index).
- The International Relations Officer at your own Faculty and the International Relations Division are here to support you and will do everything to make the processes as smooth and hassle free as possible.
- You, however, have an important role to play in meeting your visa requirements. If you have any questions about your visa extension, the 90-day reporting requirements, plans to travel outside of Thailand, or a change of address notification, or if you require any visa assistance, **please contact first your Program and the International Relations Officer at your own Faculty**. Then, they will inform the International Relations Division.

## Student Visa for Graduating Students

The Thai Immigration Office requires all educational institutions to report and cancel student visa extensions as soon as their students graduate. The student visa becomes invalid once the student graduates even if the visa expiry date is several months later. Graduating students are advised to prepare to leave Thailand **within two weeks after their final exam** or the day their thesis receives its final grade. In addition, all graduating students are required to submit their original passport to his/her Program two weeks before their departure date or during their final exam/thesis defense, whichever comes first. International Relations Officer will prepare a letter requesting that the student visa extension sponsored by CMU be cancelled as the student has graduated. Failing to do so may result in an overstay **fine of 500 THB per day** if the graduate continues to stay in Thailand after the graduation date. Chiang Mai University will not be responsible for any fine or inconvenience if a graduate fails to comply with this requirement.



### Important Notes:

- It is **your responsibility** to ensure that the Student Visa (NON-ED) is up to date and valid in order for you to remain a student in Thailand.
- You are **NOT allowed** to work while on a student visa in Thailand.
- Do NOT leave Thailand unless you have a **re-entry permit** OR your student visa will be cancelled.
- **Keep the Departure Card** in your passport at all times as it must be returned to Thai Immigration when you depart Thailand.
- There is a weekly trip to the Thai Immigration office in Chiang Mai. **A prior appointment** (2 weeks before) **is required.**

*Please add these QR Codes to contact International Relations Division*



### Contact persons:

- Mrs. Saranya Khantaseema Tel. 053-943665
- Ms. Jarunee Kitdamrongtham Tel. 053-943668

**E-mail:** [irdcmu@gmail.com](mailto:irdcmu@gmail.com)

Line Group    Data Collection Form  
to communicate with IRD, CMU