



April, 2015

To Coordinator of Exchange Program,
Re: JASSO Scholarship Application:

For Exchange students applying to study at Sophia University from Autumn Semester, 2015

The Student Exchange Support Program (Short-Term Study in Japan) provided by Japan Student Services Organization (JASSO) is the scholarship for qualified international students to help them with their study and research expenses in Japan.

Sophia will select recipients among our partner universities all over the world by screening the following requirements and the applicants' documents for admission.

Please read the following information carefully and nominate one student who is confirmed to fulfill all of the qualifications, especially who are academically outstanding but do not have enough funds to study in Japan.

****Each institution can nominate ONLY ONE applicant to Sophia University for the JASSO scholarship. Even if there is more than one applicant, please recommend ONLY ONE.**

Application deadline: by Friday, May 29, 2015(JST)

Term of scholarship:

For full year students : September, 2015 through July, 2016

For 1 semester students : September, 2015 through January, 2016

Amount of scholarship (Tentative):

For full year students : ¥880,000 (¥80,000×11 months)

For 1 semester students : ¥400,000 (¥80,000×5 months)

Required application document (form provided):

The following required document should be submitted to the Office of Global Education and Collaboration of Sophia University. Please scan the completed document and send it to overseas@cl.sophia.ac.jp by email.

-Applicant's Information Sheet

Applicant should complete this form, except for the bottom part of the first page which must be filled out by an authorized person from the home institution

Qualifications (applicants must fulfill all of the following conditions):

1. Degree-seeking students who belong to one of the universities which has the valid exchange agreement with Sophia.
2. Students who hold nationality of countries that have diplomatic relations with Japan. (International students who do NOT have a Japanese nationality. Students with dual citizenships of Japan are NOT eligible.)
3. Students who are academically outstanding, but do not have enough funds to study in Japan.
4. Students who will hold the status of residence "College Student" during their study in Japan.
5. Students who will return to their home countries after the completion of studying. If the students do not return, they may have to pay back all scholarship funds to the JASSO.
6. Students who have no other scholarship which covers more than ¥80,000 per month. If the students have some other scholarship, they should tell us its name and the monthly amounts.

Announcement of results of our selection: around the end of June, 2015

Final confirmation from the JASSO: around the end of July, 2015

****Sophia will NOT notify the results directly to the applicant. Please inform the results to your applicant without failure.**

Application will not be accepted after the deadline for any reasons. Nominees will not be selected after the deadline.

< Note to the application >

1. For full year students, the last month of the JASSO scholarship is July 2016. So their expected date of completion / graduation must be a month after July 2016.
2. For 1 semester students, the last month of the JASSO scholarship is January 2016. So their expected date of completion/ graduation must be a month after January 2016.



Applicant's Information Sheet for JASSO scholarship

1. Applicant's Information

Applicant's Name	Home University
Faculty which he/she is studying at Home University	Department which he/she is studying at Home University
E-mail	TEL

2. Applicant's Financial Situation

Financial supporter's Information (parents, relatives, spouse etc)

supporter's name	Relationship
Annual Income	Occupation

Will you receive other additional scholarship in order to study in Japan? (except for JASSO scholarship)
Please note that applicant who will be receiving other scholarships which cover more than 80,000JPY per month will not be eligible for the JASSO scholarship.

YES

(If yes, please answer to the right question.)

NO

What is the name of the scholarship?
How much will you be receiving from where? _____ (per month / total) from _____

Monthly Balance Plan in Japan

INCOME	EXPENSES
Allowance from your supporter (yen)	Room Rent (yen)
Income from part-time jobs (yen)	Club, Hobby, Social expenses, etc. (yen)
Scholarships you receive (yen)	Meals (yen)
Income from your savings (yen)	Books/Research (yen)
Others (yen)	Others (yen)
total (yen)	total (yen)

3. Home Institution Coordinator's Information

Name	Title
E-mail	TEL

<The following part must be filled out by an authorized person from student's home institution.>

I hereby certify that the above student is registered as a regular student at our university and he/she fulfills all of the required conditions to apply for the JASSO scholarship.

Signature: _____

4. The reason why you are applying for the JASSO scholarship (including financial needs)
(150 words in English or 和文300字. Please type or print.)

5. Study plan (what you want to achieve and acquire) by utilizing the JASSO scholarship
(150 words in English or 和文300字. Please type or print.)